

**BECOME AN**

# ADMINISTRATIVE SPECIALIST



VIRGINIA DEPARTMENT OF  
SOCIAL SERVICES

Become an Administrative Specialist and be the first line of support for your community!

With your high school diploma and customer service skills, you're a great fit for a career that makes a difference by helping your team, managing operations, and welcoming individuals and families and connecting them to essential social services resources.

**Ready to start a career with us? Apply now at [dss.virginia.gov/careers](https://dss.virginia.gov/careers)**

**Do you have...**

A high school diploma or GED  
Customer service skills  
Good judgment

**Join our team!**

Searching for a rewarding,  
empowering, secure career?

**Begin your journey with us!**

- ✓ **Receive hands-on training**
- ✓ **Learn and grow in your field**
- ✓ **Have a lasting impact**

We're excited to welcome you  
to social services.



**BUILD YOUR CAREER!**

# VIRGINIA SOCIAL SERVICES

Explore the many employment opportunities available in the Virginia social services system, which includes 120 local agencies that assist over 2.2 million Virginians each year.



Gain professional, salaried work—with great benefits.



Work alongside passionate and supportive peers.



Receive career guidance from mentors.



Know your contributions matter.

Visit [dss.virginia.gov/careers](https://dss.virginia.gov/careers) to learn more about a future in social services.

Explore our open positions and find the right fit for you.

Connect with us on LinkedIn to stay updated on career opportunities.

Searching for a rewarding, empowering, secure career?

**Begin your journey with us!**

We're excited to welcome you to social services.



VIRGINIA DEPARTMENT OF  
SOCIAL SERVICES



## BUILD YOUR HUMAN SERVICES CAREER!

# VIRGINIA SOCIAL SERVICES

Explore the many employment opportunities available in the Virginia social services system, which includes 120 local agencies that assist over 2.2 million Virginians each year.



Apply your degree to professional work—with great benefits.



Work alongside supportive and passionate peers.



Invest in your career and receive guidance from mentors.



Know your contributions matter.

Visit [dss.virginia.gov/careers](https://dss.virginia.gov/careers) to learn more about a future in social services.

Explore our open positions and find the right fit for you.

Connect with us on LinkedIn to stay updated on career opportunities.

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VIRGINIA DEPARTMENT OF  
SOCIAL SERVICES



**BECOME A**

# **BENEFIT PROGRAMS SPECIALIST**



VIRGINIA DEPARTMENT OF  
SOCIAL SERVICES

Make a difference in your community as a Benefit Programs Specialist!

Your work will play a vital role in connecting people with essential resources and addressing needs. As a Benefit Programs Specialist, you'll conduct interviews, evaluate situations and interpret policies to empower families and guide them toward future success.

**Ready to make an impact? Apply now at [dss.virginia.gov/careers](https://dss.virginia.gov/careers)**

**Do you have...**

A high school diploma or GED  
Problem-solving ability  
Customer service skills

**Join our team!**

Seeking a meaningful career  
with room to grow?

**Start your path to success!**

- ✓ **Discover your full potential**
- ✓ **Grow with a supportive team**
- ✓ **Uplift your community**

We're excited to start this journey  
with you.



# BECOME A FAMILY SERVICES SPECIALIST



VIRGINIA DEPARTMENT OF  
SOCIAL SERVICES

Join our team of Family Services Specialists and be the resource your community needs!

Family Services Specialists offer a wide range of support, from guiding families through complex systems to protecting vulnerable members of the community and advocating for change. Wherever your passion lies, you'll find the perfect fit with our team!

**Ready to take the next step? Apply now at [dss.virginia.gov/careers](https://dss.virginia.gov/careers)**

**Do you have...**

A bachelor's degree

Investigative skills

Critical thinking

**Join our team!**

Want to thrive in a career  
you're passionate about?

**Build your future with us!**

- ✓ **Make an impact with your degree**
- ✓ **Become an expert in your field**
- ✓ **Explore multiple career paths**

We're excited to support your  
career growth.

